



KENN C of E PRIMARY BREAKFAST CLUB

Offering a safe, caring and friendly environment for children before school hours.

Open each day during the school term.

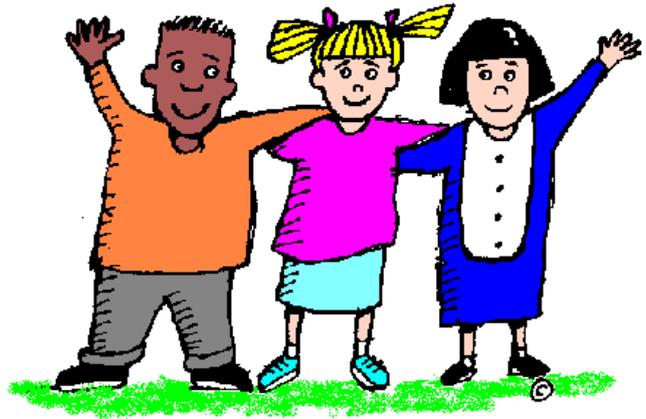
Breakfast Club from 7.45am £3.50 per session

The club is open every Monday, Wednesday and Thursday morning during school term time. We offer a safe, caring and friendly environment for our children. We have qualified staff who will work with the children,

Sue Coles - Play Worker
Linda Baker / Zoe Clifton - Administrator
Joe Baxter - Headteacher

Activities will be available to children:

- ✓ Board Games
- ✓ Art and craft
- ✓ Books
- ✓ Outdoor activities
- ✓ Construction toys
- ✓ Support with homework



Breakfast selection available

The children will be able to select from a variety of cereals with milk, toast with margarine and toppings, fruit, fruit juice and water.

Admission procedures and bookings

If you wish your child to attend the club you will need to complete a registration form, available from the office or Breakfast Club staff. This gives us all the necessary information, such as medical information, contact numbers and addresses. The registration acts as a commitment to the sessions booked for a half-term. If a reduction in days booked needs to be made, please ensure that a week's notice is given. You and your child are welcome to make a preliminary visit to the club if you wish. Please contact the Play Workers or the school office to make arrangements for this.

Medicines

If your child needs to take any medicines while at the club, please complete the appropriate form, available from the Play Workers

Fees and billing

Current fees for the Breakfast Club are £3.50 per child per session. You will need to book your child's/ children's places at Breakfast Club using the School Money system. Payments need to be made at the time of booking.

We do not make reductions for later delivery of children.

Age range of eligible children

Children of primary school age, from 4 to 11 years, are welcome to come to the Breakfast Club. We are unable to take pre-school aged children.

Cancellation/ sickness

At present we are unable to offer refunds for cancelled places or sickness. If your child is not attending the club for any reason Breakfast Club staff will need to be informed as soon as possible. In the case of sickness this may need to be on the morning of the session on the school telephone number - 01392 832347.

Management of the club

The club is run and managed by Kenn C of E Primary School. The line manager for staff is the Headteacher, Mr Joe Baxter, and policy decisions relating to the club are made by the governing body.

Policies and practices

The school policies and procedures also apply to our breakfast Club. Please find these on the school website.

Possible concerns

Do I have to bring my child at 7.45AM?

You can bring your child to Breakfast Club at any time between 7.45 and 8.40am. Please do not bring your child before 7.45am because the school will not be insured to look after your child.

How long will breakfast be served for?

Breakfast will be served until 8.25am, to allow children to finish eating before going in to class.

Can I bring my child to Breakfast Club without notice?

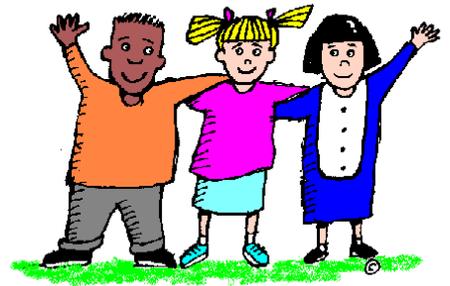
Although we would prefer children to be booked in in advance, as long as we are not exceeding the number of children allowed on that particular morning, it is possible to drop your child off without notice.

Are you able to cater for specific dietary needs?

We will discuss all dietary needs with parents and will endeavour to cater to meet these.

Contact details

Kenn C of E Primary Breakfast Club
Kenn C of E Primary School
Kennford
Exeter
EX6 7TX



Telephone: 01392 832347
Email: admin@kennschool.co.uk